

## APIQ<sup>✓</sup>® Compliance Audit Fees & Charges<sup>1</sup>

Different fee structures apply to single-site organisations and sites within joint certifications as per below. For both organisational types, additional charges are payable as per Section 3 below.

### 1. Single Site Organisations

- 1.1. A base rate by number of sows and or growers/ finishers (Table 1) is applied to the Audit of a single site organisation/ piggery.

*Table 1: Single Site Base Rate (up to a total of four hours)*

Fee Type	Herd Size	Fee (Ex GST)	GST	Total Fee (GST Inclusive)
Single Site Audit Fees	Tier 1 Base Rate (1 – 150 sows or 1 – 1500 growers)	\$865.00	\$86.50	\$951.50
	Tier 2 Base Rate (151 – 1,000 sows or 1,501 – 10,000 growers)	\$1040.00	\$104.00	\$1144.00
	Tier 3 Base Rate (1,001 or more sows or 10,001 or more growers)	\$1340.00	\$134.00	\$1474.00

- 1.2. Where a site has sows, gilts, suckers, weaners, growers and finishers, the tier is determined based on whichever pig type (sows or growers) is higher at the time of audit.
- 1.3. The Base Rate covers up to four (4) hours onsite including any offsite time taken to draft and provide the Compliance Audit Report. The Base Rate is inclusive of the time to close out Corrective Action Requests (CARs) post-audit, provided such closure occurs within the timeframes outlined in the APIQ<sup>✓</sup>® Administrative Policies and APIQ<sup>✓</sup>® Certification Policies – otherwise additional fees will be payable as per Section 1.4 below.
- 1.4. Audit duration is impacted by several factors including (but not limited to) size and design of operation, scope of audit, biosecurity provisions, preparedness for audit, and the robustness of the quality system. Evidence of non-compliance will also influence audit duration. Where the audit (on-site, including offsite reporting) takes more than four (4) hours, additional charges will be applied at the hourly rate outlined in Table 2.

*Table 2: Additional Time Charges for Single-site Organisations*

Fee Type	Item	Fee (Ex GST)	GST	Total Fee (GST Inclusive)
Additional Fees	Additional Time (Per Hour)	\$262.00	\$26.20	\$288.20

- 1.5. Any additional time required will be charged in increments of 15 minutes at the hourly rate, pro rata.

<sup>1</sup> Australian Pork Service Agreement - Management and Conducting of External Auditing Services for the Australian Pork Industry Quality Assurance Program APIQ<sup>✓</sup>®, between Australian Pork Limited and AUS-MEAT Limited, executed 3 October 2017.

## 2. Joint Certifications

An hourly rate is applied to Audits conducted for APIQM-approved Joint Certifications at the rate specified in Table 3.

*Table 3: Joint Certification Audit Rate*

Fee Type	Item	Rate (Ex GST)	GST	Total Fee (GST Inclusive)
Joint Certification Audit Fees	Fee Per Hour	\$262.00	\$26.20	\$288.20

It is expected that:

- (1) Multiple audits may be conducted in a single day for some organisations (up to 8 hours on site). In such cases, this will occur in line with biosecurity and the Third-Party Auditing Organisation's (TPAO) Work Health and Safety obligations.
  - (2) Any additional off-site time for report writing will be charged at the hourly rate.
  - (3) Time will be charged in increments of 15 minutes at the hourly rate, pro-rata.
- 2.1. The above charges include the time taken to draft and provide the Compliance Audit Report, including the close out of any identified Corrective Action Requests (CARs) post-audit, provided such closure occurs within the timeframes outlined in the APIQ<sup>✓</sup>® Administrative Policies and APIQ<sup>✓</sup>® Certification Policies. Otherwise additional fees will be payable as per Section 3 above.

### 3. Additional Charges

#### 3.1. Audit Scope

3.1.1. Where a site requires additional scopes (i.e. GSF, CSC, VEBS) additional time may be required to assess and report findings, which will be charged at the hourly rate as specified in Tables 2 and 3.

#### 3.2. Travel

3.2.1. Associated travel and accommodation charges as set out in Table 4 will be applied to single site organisations and sites within joint certifications, and are in addition to the charges in Sections 1 and 2.

Table 4: Travel and Accommodation Charges

Fee Type	Item	Fee (Ex GST)	GST	Total Fee (GST Inclusive)
Applies to both single site organisations and sites within joint certifications.	Travel Time Per Hour <i>The first one (1) hour of travel is discounted free of charge</i>	\$138.00	\$13.80	\$151.80
	Mileage (\$ per km) at ATO Rate <i>Fee rate per kilometre based on published <a href="#">Australian Taxation Office (ATO)</a> rates.</i>	\$0.88		
	Cancellation Fee (plus relevant travel expenses) <i>Applies where an audit is cancelled by the producer within 48 hours (two (2) days) of scheduled arrangement.</i>	\$850.00	\$85.00	\$935.00
	Accommodation and meals (where applicable at cost) <i>The reasonable cost of accommodation and meals, up to stated amount when required.</i>	\$317.50	\$31.75	\$349.25

#### 3.3. Closing Corrective Action Requests (CARs) and follow up activities.

3.3.1. If the close out of CARs does not occur within the timeframes agreed between the Producer and the Auditor, Producers may be charged for additional time and costs incurred to close and verify CARs, at the hourly rates specified in Tables 2 or 3 (as applicable).

3.3.2. Where an additional visit/Audit is deemed necessary to verify CARs are closed or to address other issues identified during an Audit, additional fees and charges may apply as per the stated schedules.-

#### 3.4. Other Charges

3.4.1. Fees and charges will be applied as per the stated schedules for random or ad hoc Audits when required by APIQM, and/or the APIQ Panel.

3.4.2. Failure to pay Audit Fees in full will result in APIQ<sup>✓</sup>® Certification being refused, cancelled or suspended.

3.4.3. In addition to the Cancellation Fee specified in Table 4, audit cancellation may result in additional charges where travel expenses incurred by the TPAO are not eligible for refund.