

Australian Pork Limited

AUSTRALIAN
Pork™

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Litmos LMS Platform User Guide - LEARNERS

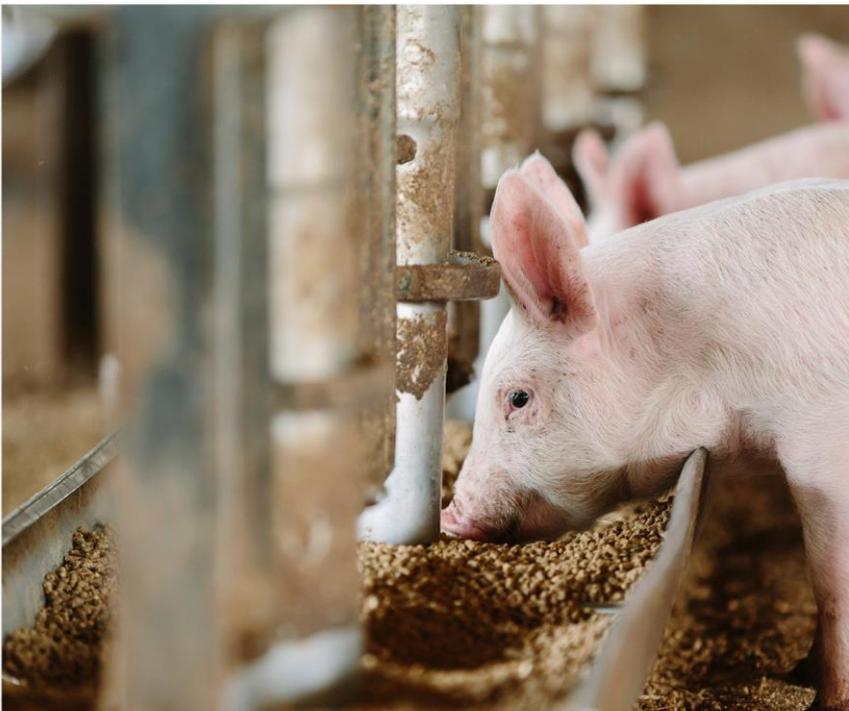
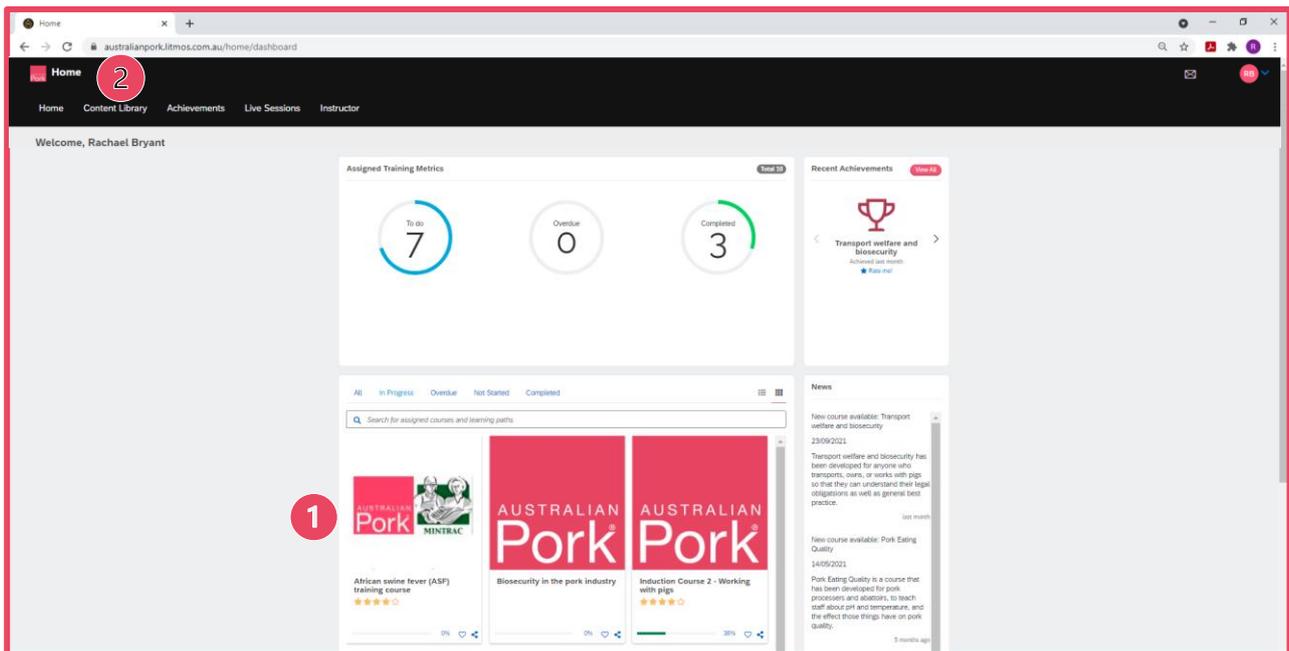


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I. Choosing a course

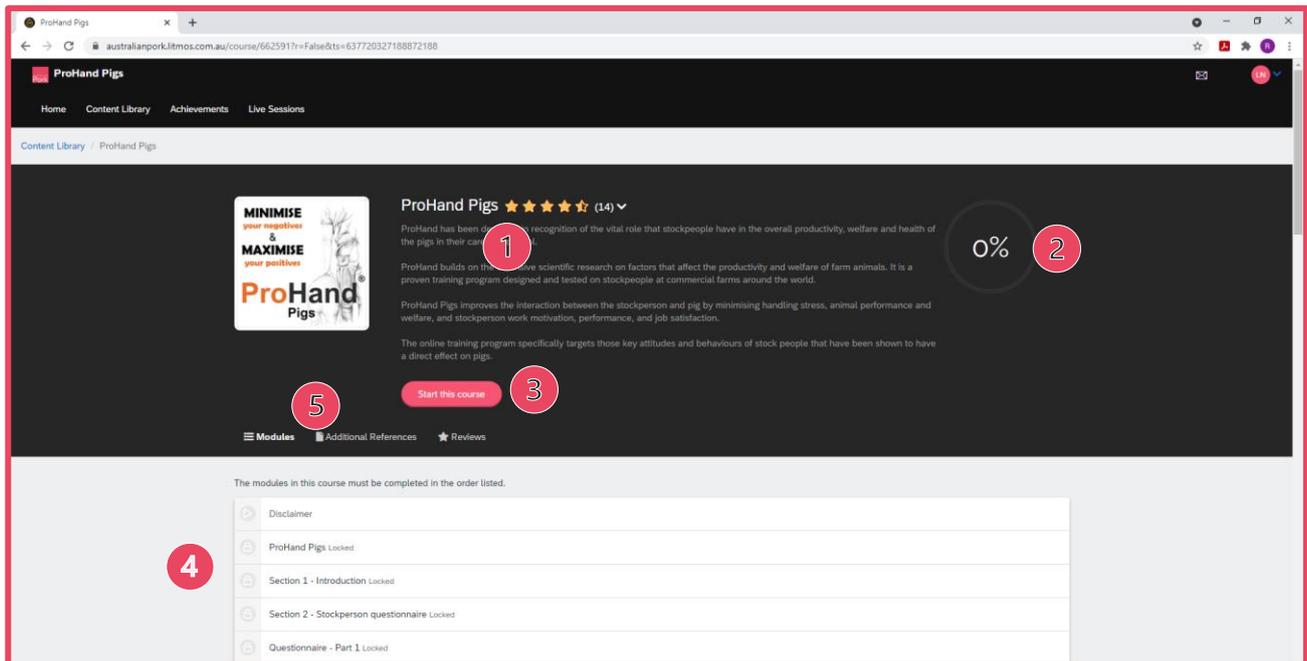


There are two ways to find and access courses on the platform:

- 1 Courses that have been assigned to you, or that you have already started will appear on your learner dashboard. You can click on a course to open it.
- 2 The Content Library contains all courses that are available to you. Some of these may be standalone courses, while others may form part of a Learning Path.

2. Course landing pages

Opening a course will take you to the course landing page.



Features of the course landing page:

- 1 The course title, description, and rating
- 2 A progress tracker which will tell you how far through a course you are. Courses do not need to be completed in a single sitting; your progress will be saved, and then next time you log in you will be able to pick up where you left off.
- 3 “Start this course” button, which will begin the course. If you have already started a course, this will instead be a “Continue this course” button.
- 4 A list of the course modules, which show how many parts or topics there are to a course. In some courses, these must be completed in order. In others, these can be completed in any order/accessed at any point.



Locked – the previous modules must be completed first



Ready – this module is ready for you to complete



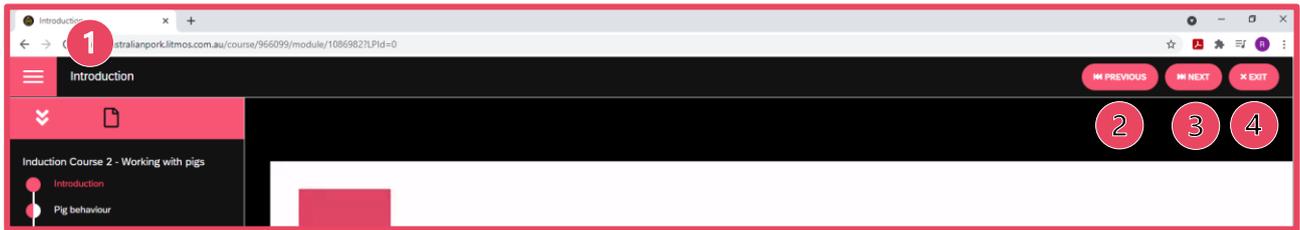
Started – you have started but not completed this module



Completed – you have completed this module

- 5 Additional resources associated with the course. These are not needed to complete the course, but are useful supporting materials, like posters, manuals, guides, etc.

3. Navigating between modules



To navigate between modules:

- 1 If you click on the three lines, you will see a list of the modules appear. Fully white modules are incomplete, half-pink-half-white modules are partly complete, and fully pink modules are complete.
- 2 “Previous” will take you back to the previous module
- 3 “Next” will take you forward to the next module once you’ve completed the one you’re in
- 4 “Exit” will take you back to the course landing page.

4. Navigating between modules

ProHand Abattoir - Questionnaire Part 1

Please answer the following questions

ProHand Abattoir - Questionnaire Part 1

Pigs are easy animals to work with



0:00 / 0:03

- Strongly disagree
- Disagree
- Neither agree or disagree
- Agree
- Strongly agree

NEXT →

Which of the following pose a biosecurity risk to pigs?

- Other pigs (including feral pigs)
- Contact with pig manure or dead pigs
- People that have recently visited overseas countries
- Swill feeding (feeding pigs meat and food scraps that have been in

Next question 2 Questions remaining

Make sure your boundary fence is secure, especially if you have feral animals in the area.

©Queensland Country Life

CONTINUE

Click a Risk and then a Way to manage the risk to match them correctly:

Risk	Way to manage the risk
New or returned pigs carrying new diseases	Quarantining new and returned pigs for a time, rather than placing them straight in with existing pigs
Boots and clothing	Ensuring clean boots and overalls are provided to third party transporters, and that farm boots are not worn in the truck or at the destination
Vehicle access	Using gates to restrict access to certain parts of the piggery
Unclean truck or vehicle	Cleaning and disinfecting the truck or vehicle

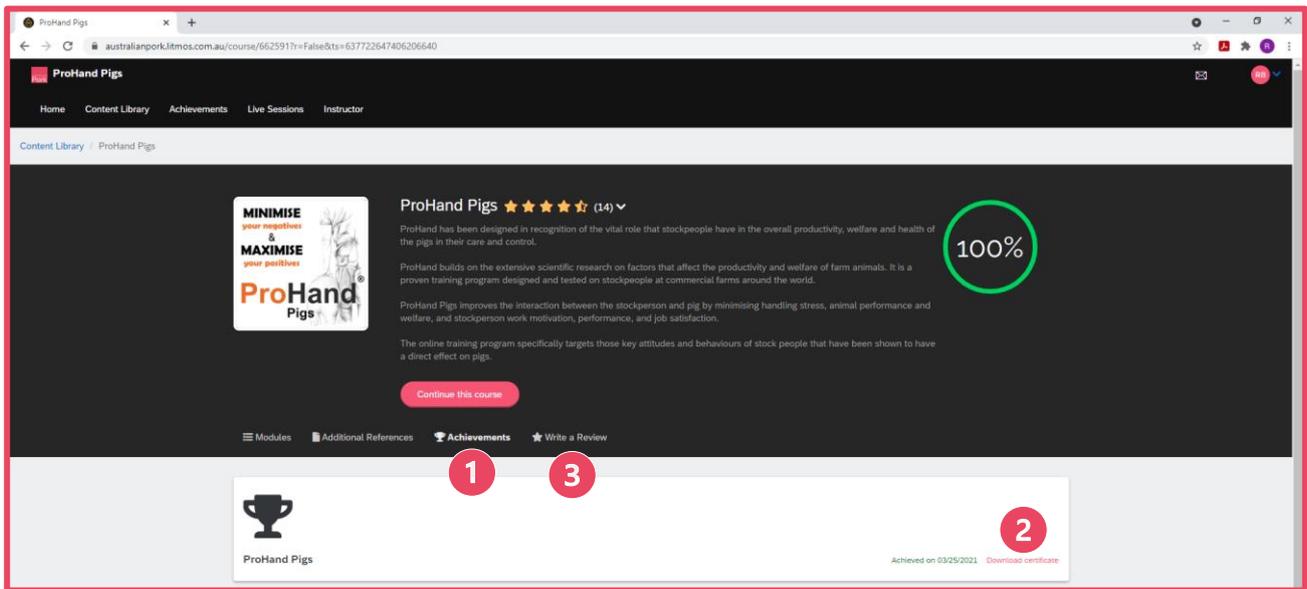
Try again

← Back Next →

Some modules will contain “internal” navigation in the form of “Next” or “Continue” buttons. These will usually only be available once you’ve completed all reading, interactive components, or questions associated with that section of the course.

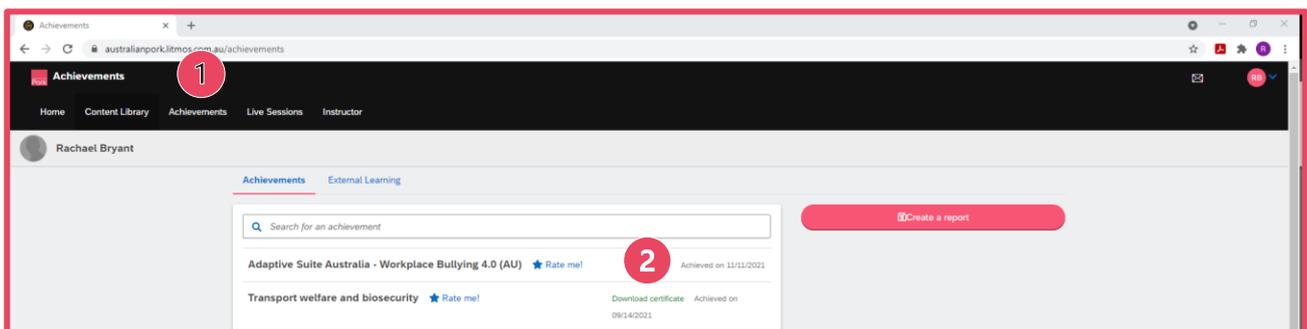
5. Completing a course

After completion, your course your course dashboard will have an achievements tab:



- 1 Course-specific “Achievements” tab – contains achievements related to a specific course.
- 2 If you click “Download certificate” you will be able to download your certificate of completion for the course. You may want this for your own records, or may need to provide it to your employer.
- 3 “Write a Review” tab. This is not compulsory, but feedback is always welcome and can help other learners or employers decide whether a course is worthwhile.

All certificates of completion can be accessed via the “Achievements tab:



- 1 Learner “Achievements” tab – contains a record of all achievements in all courses a learner has completed.
- 2 “Download certificate” options for all courses with certificates of completion.



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